

Procedure to Report Alleged Bullying by a Staff Member of John Glenn Middle School



Bullying is the repeated use by one or more students (or by a member of a school staff including, but not limited to, an educator, administrator, school nurse, cafeteria worker, custodian, bus driver, athletic coach, advisor to an extracurricular activity or paraprofessional) of a written, verbal, or electronic expression, or a physical act or gesture, or any combination thereof, directed at a target that:

- causes physical or emotional harm to the target or damage to the target’s property;
- places the target in reasonable fear of harm to him/herself, or of damage to his/her property;
- creates a hostile environment at school for the target;
- infringes on the rights of the target at school; or
- materially and substantially disrupts the education process or the orderly operation of a school.

Bullying:

- is deliberate.
- happens repeatedly.
- represents a marked imbalance of power between bully and target. Bullying is a one-sided, unfair match.

The steps below outline the process to report alleged bullying from a JGMS Staff Member:

<p>If a student believes they are being bullied by a teacher, counselor, coach, custodian, nurse, secretary, bus driver, advisor or cafeteria worker:</p>	<p>Contact the Assistant Principal</p> <ul style="list-style-type: none"> ● Mr. Matthew Mehler <ul style="list-style-type: none"> ○ (781) 275 - 3201 ○ matt_mehler@bedfordps.org
<p>If a student believes they are being bullied by an Assistant Principal or wants to appeal the Assistant Principal’s decision in a bullying case:</p>	<p>Contact the Principal of John Glenn Middle School</p> <ul style="list-style-type: none"> ● Mr. Kevin Tracey <ul style="list-style-type: none"> ○ (781) 275-3201 ○ Kevin_Tracey@bedfordps.org
<p>If a student believes they are being bullied by the Principal or wants to appeal the Principal’s decision in a bullying case:</p>	<p>Contact the Superintendent of Bedford Public Schools</p> <ul style="list-style-type: none"> ● Mr. Jon Sills <ul style="list-style-type: none"> ○ (781) 275-7588 ○ jon_sills@bedfordps.org
<p>If a student believes they are being bullied by the Superintendent or wants to appeal the Superintendent’s decision in a bullying case:</p>	<p>Contact the School Committee for Bedford Public Schools</p> <ul style="list-style-type: none"> ● Mr. Michael McAllister, Chairman <ul style="list-style-type: none"> ○ (781) 275-8968

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